



Gokhale Education Society's
H.P.T. Arts and R.Y.K. Science College, Nashik-05

Prin. T. A. Kulkarni, Vidya Nagar, Nashik- 422005

"Higher Education for All"



prinhptryknsk@rediffmail.com ☎ 0253-2572153 www.hptrykcollege.com

Permanently Affiliated to Savitribai Phule Pune University (ID No.: PU/NS/AS/001(1924))

NAAC Re-Accredited: 'A' Grade, ISO 9001:2015 Certified College, Best College award by SPPU 2019-20

Ref:

Date:

Annexure-3

To,
HR Manager,

Subject: Request for 120 hrs internship for students enrolled for _____
_____ course.

Respected Sir/ Madam,

H.P.T. Arts and R.Y.K. Science college, established in 1994, has been accredited by NAAC in 2018 with 'A' grade for its excellence and basic facilities.

Considering above, I request you to allow _____ Students in your esteemed company for on-the-job training/ internship for 120 hrs. starting from _____

Yours Sincerely,

HOD,

Principal



For detail about internship and OJT, formats and letters.