



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>HPT ARTS AND RYK SCIENCE COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Vishnu Namdeo Suryawanshi</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>02532572153</b>	
• Mobile no	<b>9404638337</b>	
• Registered e-mail	<b>prinhptryknsk@rediffmail.com</b>	
• Alternate e-mail	<b>hptiqac@gmail.com</b>	
• Address	<b>Prin. T.A. Kulkarni Vidyanagar, College Road</b>	
• City/Town	<b>Nashik</b>	
• State/UT	<b>MAHARASHTRA</b>	
• Pin Code	<b>422005</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Savitribai Phule Pune University				
• Name of the IQAC Coordinator	Professor Dr. V.D. Bobade				
• Phone No.	02532572153				
• Alternate phone No.	02532573097				
• Mobile	9970499527				
• IQAC e-mail address	hptiqac@gmail.com				
• Alternate Email address	v_bobade31@rediffmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://hptrykcollege.com/iqac-reports-aqar/">https://hptrykcollege.com/iqac-reports-aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hptrykcollege.com/academic-calendar-2020-21/">https://hptrykcollege.com/academic-calendar-2020-21/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.11	2019	08/02/2019	07/02/2024
<b>6.Date of Establishment of IQAC</b>	26/06/2010				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Physics	Core Research Grant	SERB	2019	350000
Botany	Core Research Grant	SERB	2019	400000
Chemistry	ASPIRE BCUD	Savitribai Phule Pune University	2019	200000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>2</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<ul style="list-style-type: none"> <li>E-content development</li> <li>Audits : 1) ISO 2) Laboratory 3) Green 4) Water 5) Energy</li> <li>Restructuring of academic planning due to Covid-19</li> <li>Use of ICT in blended teaching-learning</li> <li>Sensitization about Covid</li> </ul>				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards</b>				

**Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Change in academic planning due to Covid situation	Smooth functioning of teaching schedule as well as internal and university examination
Focus on e-content for online mode	1) teachers prepared lectures and shared it with students 2) e-books and note were made available 3) faculty involvement in creating e-content by using various online platforms 4) creative activities like cultural programmes, e-projects, personality development competitions, poster competitions, photo competitions were held online.
Dynamic use of ICT in teaching and administration	1) study material and question bank was made available on college website 2) online admission for all courses 3) E-prospectus 4) videos on youtube- 1) admission process 2) FAQs during Lockdown 3) It's Empty without You (college without students)
Conducting audits for quality assurance	Various audits such as ISO (Internal and Surveillance), Laboratory, Green, Water and Energy conducted during the academic year to ensure the standardization of procedure.
Feedback from stakeholders	Feedback on syllabus collected from students and teachers along with SSS
Awareness about NEP-2020	One Day Webinar on 'Teachers' Role in NEP Implementation', involving members of Niti Aayog was conducted on 24/02/2021

13. Whether the AQAR was placed before

Yes

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	15/03/2022
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	11/01/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>The college attempts to instill Multidisciplinary / interdisciplinary spirits through its academic and cultural programmes. Students are encouraged to participate in activities besides their faculty, department and subjects. Activities conducted by SWB or NSS provide such platforms. Annual gathering and Spandan-cultural programme witness participation across both disciplines-Arts and Science. A sizable number of science students participate in Sanskrit/English play-performances and vice-versa arts students get involved in activities of science association. Inter-disciplinary courses like Democracy, Election and Governance and Environmental Science are mandatory ones for UG classes. Courses like Human Rights and Introduction to Constitution are a part of compulsory credit courses for PG courses. Projects, field activities and practicals of these courses expose students to multidisciplinary / interdisciplinary thinking. College organises seminar and conferences on themes cutting across the disciplinary boundaries as webinar on NEP-2020.</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>With the emergence of NEP-2020, the concepts of ABC is introduced at college level. There was an elaborate discussion on the provision of ABC in the webinar conducted by the college on NEP and its implementation. The insights gathered from teachers were shared with experts present from the Niti Aayog in the same event. The college is surely preparing for ABC at its level. However, being an affiliated college, we are waiting for the well-defined guidelines from Savitribai Phule Pune University as well as Government of Maharashtra in this regard.</p>	

**17.Skill development:**

Skill Development among students are encouraged through different curricular, co-curricular and extra-curricular activities. The courses like Communication Skills, Information Security and Introduction to Cyber Security are mandatory to all PG students in the college. Two vocational courses, Functional English and Travel and Tourism Management that are available for Arts students are purely skill based. Certificate Courses in English, French and German offer opportunity to students to sharpen the language skills. Activities like Earn and Learn provide ample opportunities to students to develop basic skills like accounts maintenance, typing, gardening, book keeping. All courses in science stream are practical-oriented involving skills development, especially courses in biotechnology and computer science are more skills demanding. Courses in Journalism and Mass Communication as well as Library Science focus on skill development. With the introduction of CBCS pattern, Skill Enhancement Course is added for every subject in Arts stream at specialization level for two years. Through these courses, students are given opportunity to acquire skill sets pertaining to their subject-of-specialization.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college since its establishment in 1924 is known as the hub of languages. Languages like Parsi, Arabic were taught besides Sanskrit, Prakrut and Ardhamagdhi. At present, the college offers specialization in Hindi, Marathi and Sanskrit at UG level and in Hindi and Marathi at PG level. These languages are also offered as a general subject at UG level. Under the newly introduced CBCS pattern, all students in Arts stream need to select Hindi or Marathi under the course of Modern Indian Languages (MIL). The college was organizing short term courses in Sanskrit Grammar, Pali Language and Modi Script in pre-Covid time. The Sanskrit Dept. organises the programme- *Sanskrit Gangadhara* to celebrate Sanskrit Literature. The college library has a rich collection of 3500 manuscripts in Sanskrit which are made available to scholars and students. Cultural events in college regularly feature folk art like lavani, kirtan, powada and koli dance of Maharashtra. All programmes in the college begins with Saraswati Vandana or Isha-Stavan and Lighting of the Lamp. The college proudly celebrates Ganesh Festival as well as Marathi Bhasha Day.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

OBE is the very in words and spirits of Choice Based Credit System.



All programmes and courses in CBCS do have clearly defined objectives (POs and PSOs.) That helps teachers in college to plan their teaching as well as evaluation methods. Teachers discuss the given objectives in the beginning of the academic year for every course. Continuous internal assessment keep a positive check on students' progression towards these defined outcomes. Results of internal examinations are shared with students and teacher discuss them in class too. It creates awareness among students about their final goal. Students' feedback on syllabus as well as about teaching helps to understand the level of academic interaction. The informal discussions with students by HoDs or mentors ensure that students have understood the elementary objectives of their courses.

#### 20.Distance education/online education:

Due to Covid-19 outbreak, the college was largely operational through online mode since March 2020. Right from the conducting lectures and internal examinations of the previous batch, the college developed online system for inviting applications, display of merit list and final admission. Academic interaction was solely through online platforms like zoom or google meet. Teachers developed e-content and shared it through college website, personal blogs/channels and google classrooms. Internal assessment was also conducted online by using tools like google forms. Vivas and practical examinations were conducted through live online modes. University examination were conducted through dedicated portal. The college went a step ahead and used online modes for hosting webinars, guest lectures and staff meetings. Social media platforms were frequently used for effective communication with students. The college even organised cultural events, various competitions *Spandan* Festival and Annual Prize distribution function through online modes. Teachers shared the study material on college and university website. Even though the impact of Covid-19 is receding, the college plans to make conscious use of online modes for making teaching-learning process more impact making.

### Extended Profile

#### 1.Programme

1.1 858

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 3270

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 1750

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 889

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 96

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 105

Number of sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>858</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3270</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1750</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>889</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>96</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	105
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	41
Total number of Classrooms and Seminar halls	
4.2	1362.99166
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	256
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Savitribai Phule Pune University and follows the university prescribed curriculum for UG and PG courses (Science and Arts). The curricular activities are guided by the academic calendar, prepared by the IQAC, as a master plan for the year. Prominent activities which include, College Development Committee (CDC) meetings, installation of Students' Council Committee, internal Exams, annual prize distribution, and other annual co-curricular and extra-curricular activities are projected in it. This academic calendar is then circulated to all the departments for departmental inputs. At the beginning of the academic term, meetings are conducted by individual departments to plan and prepare a layout of the workload. Time-table for individual teachers, class tests, internal exams and student evaluation scheme are also planned out. These departmental inputs are consolidated in the annual plan for the academic year. At the end of the academic term the Teaching Plan Execution Reports is submitted to the respective Heads for verification and necessary

action. These reports are also substantiated through the attendance register. Majority of teaching and administrative work was shifted to online mode due to pandemic situation, however all the major steps related to curriculum delivery were followed to ensure effective teaching-learning environment.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar includes a broad framework about CIE. The college has a separate examination committee for Arts and Science departments which meet to plan the examination and evaluation schedule for UG internal exams. At the UG level, the schedule of internal exams is displayed on notice boards and communicated to the students well in advance. External exams are planned and conducted by the University and notified to the students through the CEO and exam committee. On-line examination forms are filled up by the students. At the PG level, individual departments plan the internal examination schedule. Apart from the term-end exams, the students are continuously evaluated through class tests, home assignments, viva-voce during practicals, open book tests, group discussions and weekly seminars. The student evaluation is also done based on field reports, visit reports, home assignments, seminar presentations, class performance and for practical performance. Reforms like earning compulsory ten credits for courses on cyber-information security, human rights and skill development are also introduced by the University. By using academic calendar, the college plans and conducts the orientation programme for new entrants that explains the entire CIE process. The academic calendar also helps in planning and execution of first year CAP.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>A. All of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 529 712">File Description</th> <th data-bbox="529 658 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 898" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 898 529 956">Any additional information</td> <td data-bbox="529 898 1436 956" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p>7</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1303 529 1357">File Description</th> <th data-bbox="529 1303 1436 1357">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1357 529 1435">Any additional information</td> <td data-bbox="529 1357 1436 1435" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1435 529 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1435 1436 1536" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1536 529 1639">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1536 1436 1639" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p>2</p>									

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

136

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College has established Vishakha Committee to handle grievances of girl-students. The college campus is secured with CCTV and high level security, especially for girls. Additional credit courses on environment, human rights, introduction to constitution, democracy and governance, language competency are effectively conducted by calling the help of experts in the field.

Following activities integrated academics with cross-cutting issues.

- NSS volunteers created awareness about Covid through posters
- 60 NSS volunteers distributed hand-made 850 masks to needy
- NSS- HaritVari initiative- 150 saplings were distributed and planted
- NSS- online lecture on 'Relevance of Gandhian Thoughts'
- NSS- blooddonation camp
- Online lecture on 'Vivekanand and Present Youth'
- Physics dept- National Science Day celebrated with Poster, Quiz competitions
- Marathi Bhasha Din celebrated- online lecture- 1) Use of Google Tools 2) Getting connected with Time

- Botany- celebrated Botanica- botany knowledge for social awareness exhibited through posters, models and rangoli
- Comp. Sci- Genesis- webinar on Roadmap for jobs in IT
- Journalism Day Celebration-interview of journalist Girish Kuber
- Psychology Dept.- Ankur-2021 Festiveal- Bouncing Back- life during Covid
- Zoology Dept- Photography Competition- Life Amid Covid
- Spandan-Cultural Fest held online, contained singing, dances and skits

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

152

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>C. Any 2 of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="https://hptrykcollege.com/syllabus-feedback-students/">https://hptrykcollege.com/syllabus-feedback-students/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://hptrykcollege.com/syllabus-feedback-teachers/">https://hptrykcollege.com/syllabus-feedback-teachers/</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	



3270

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1996

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Generally, college organizes need-based special programs for advanced and slow learners. Due to pandemic, there was less scope to physically measure the competency of students. Through online mode, student-centric innovative and creative teaching methods are used for enhancing learning experiences of students. E-content prepared and circulated it through various online modes to facilitate learners of different capacities. Resource material and e-books are frequently shared to help slow learners through platforms like Google Classroom. One to one interaction through online platforms ensured that gaps in learning got filled. Supplementary material was provided to satisfy advanced learners' demands. Faculty of the college was actively engaged in creating innovative subject content through Youtube. The progress of slow and advanced learners was constantly measured through online tests and presentations. Even in the worst scenario during Second wave of Covid-19, college faculty was continuously in touch of students over telephone, sms and social media platforms. Subject-groups were created on WhatsApp to disseminate information from college, university and government to students. In some special cases, slow learners were permitted to submit assignments/projects through

social media channels. Special Question banks were drafted by teachers to facilitate both types of learners to match the changing patterns of university examinations

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3270	154

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to online teaching-learning operations, direct interaction with students was minimal. However the college took utmost care to keep teaching activities student-centric and participative. Orientation for FY students was organized at the beginning of the academic year. The aim was to introduce CBCS and clarify doubts about it. Participative learning for other classes was induced through online interactions and lectures. To ensure students' participation, small tests, stop and think activity, simulation techniques were frequently used. Online experiments with 3-D technology were shared with students to create the feeling of laboratory work. Teachers provided questions, especially MCQ to reinforce teaching. Different websites, apps and e-books were shared with students on regular basis to broaden their understanding. Field or industrial visits were replaced by e-projects and presentations, as movement was restricted. Teacher made it a point to arrange for practicals and hands on training during a short period when college was opened. Evaluation was done largely through online modes. MCQ tests, presentations, vive-voce, group discussions, project seminars were used to assess students' knowledge as well as their engagement with teaching-learning process. Post-assessment discussions through platforms like Zoom or

Google Meet provided opportunity to students to get feedback about their performance.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT become the prime tool for teachers and college administration to interact and monitor teaching-learning during Covid-19. Entire teaching part was converted in online mode. Teachers prepared e-content and links were shared on students' group and google classroom. Teachers conducted live sessions to take the follow-up. YouTube live was used to address a large number of students. Internal examinations for UG courses were conducted by using google forms. Internal evaluation for PG courses was done through online submission of assignments and presentations through zoom or google meet. Notices for students and teachers were sent through WhatsApp groups. Even staff meetings were held online. College created its own workspace on google to facilitate the online operations. Expert lectures were conducted online to offer new insights to students. Interestingly, college conducted its annual cultural festival-Spandan in online mode. Students recorded their performances and sent them to college. After scrutiny, those videos were lined up to create a wonderful event. Even annual prize distribution ceremony was conducted online. Online survey on Covid-19 was conducted by the college library. Teacher even attended online seminars, symposium and training programmes like FDP, Orientation and Refresher by using HRDCs and Swayam platforms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

<b>2.3.3.1 - Number of mentors</b>	
<b>128</b>	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>128</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>53</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1747

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done in alignment with the CBCS pattern of Pune University. Assessment was done including home assignments, presentation, MCQ test, viva, open book, poster making. All examinations are managed by Exam committee and CEO. Internal examination are planned as per academic calendar and students are informed in advance. Online tools and platforms are frequently used for internal assessment, in Covid situation. Transparency is maintained through displaying results, discussing students' and performance discussion on question paper formats and model answer. Schedule is put up on the notice board and uploaded on College website. College has set up a different committee for conducting internal examination for UG courses under CBCS. In normal situation, teacher sets 2 sets of question papers and submits it to the Exam committee. The committee decides which set is to be given to the students. For FY B.A./B.Sc. final exams, CAP is arranged and the time-table for the same is put up on the staff notice board. Result is shared with students through online and social media mediums as majority of internal assessment work was done online due to Covid. However vice-principals and CBCS coordinators ensured the smooth and transparent conduct of these tests.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related internal examination are addressed at different levels. Students can approach the Head of the department for settling the exam related issues at the primary level. After considering the individual cases, the head of dept. can take necessary actions to resolve the issue. At another level, aggrieved students can approach CEO or Vice-principals. Then these authorities direct them to the concerned departments after consulting the issues with heads. At the highest level, the aggrieved students can approach the principal, if they feel that their issue is not responded properly. The principal, after due enquiry, can forward the case to the concerned dept. At all these stages, the written application from concerned students are obtained and kept for records. If required, retests are conducted. Result is communicated to students and discussed. The college has established Students' Grievance Committee, through which students can voice their issues pertaining to the internal examination. The college uses offline as well online modes for settling queries regarding internal evaluation. In Covid scenario, college ensured that students should not suffer. College communicated students' grievances to university whenever required.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

PSOs and POs are included in the syllabi provided by Savitribai Phule Pune University. The syllabi of all courses is available on university websites. Teachers have been asked to incorporate them in their teaching and internal evaluation processes during the opening meeting of the academic year. For students, they are made available on

- College website
- Departments
- Laboratories
- Library
- Syllabus File in departments



PSOs and COs are discussed during the orientation programmes for PG students and opening lectures for UG courses. The Heads of Departments are instructed to discuss PSOs and COs with their departmental faculty, especially with the new entrant.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://hptrykcollege.com/pso-co/">https://hptrykcollege.com/pso-co/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College has been endeavoring to install the outcome based academic interaction system, keeping in tune with the PSOs and COs offered by Savitribai Phule Pune University. Teachers make constant efforts to instill and achieve PSOs and COs through their classroom teaching, practicals and internal evaluation. To achieve this purpose, knowledge and skills imparted during teaching-learning process are checked through direct and indirect methods of assessment. Direct and continuous assessment is practiced as a part CBCS structure and is actualized through

- Home Assignments
- Class Tests
- Open Book Tests
- Laboratory Work
- Projects/ E-Projects
- Seminars
- Presentations
- Viva-Voce
- Posters
- MCQ tests
- Internal Examinations
- Scrap Books

Along with these direct methods, indirect methods are adapted for measuring effectiveness of implementation of PSOs and COs. This includes

- Feedback system- SSS, feedback on teaching and Infrastructure
- Interaction with Alumni



- Co-curricular activities- guest lecturers, seminars, competitions, field visits
- Extra-Curricular activities- cultural programmes, annual gatherings, camps, social activities

Coordinators are especially appointed to monitor functioning of CBCS along with internal examination committee. They all work to assess the attainment of programme outcomes and course outcomes. These functionalities were followed even during the Covid period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://hptrykcollege.com/pso-co/">https://hptrykcollege.com/pso-co/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

889

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://hptrykcollege.com/student-satisfaction-survey-2020-21/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

51.72

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

13

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://prism.serbonline.in/SRProposalDetails/MTgyMDE4MDA0NTUz">https://prism.serbonline.in/SRProposalDetails/MTgyMDE4MDA0NTUz</a> <a href="https://prism.serbonline.in/SRProposalDetails/MTgyMDE4MDA1MTY5">https://prism.serbonline.in/SRProposalDetails/MTgyMDE4MDA1MTY5</a> <a href="http://bcud.unipune.ac.in/BCUD_Research/Aspire_PDF/Aspire_Mentorship_2019_Round_II_Chemistry.pdf">http://bcud.unipune.ac.in/BCUD_Research/Aspire_PDF/Aspire_Mentorship_2019_Round_II_Chemistry.pdf</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Having a long standing of nine decades, the college has developed a conducive culture for innovation and research. Administrative, financial and infrastructural support is made available to faculty for undertaking research. Teachers are encouraged to avail FIP, Funded projects, research scheme and sponsorships. Seed money and other infrastructure facility is provided to teachers to initiate research. Lectures are organized to make them aware about the funding agencies. College organizes seminars, conferences and workshops to imbibe spirit of research and innovation among students and faculty. Teachers are given leaves and financial assistance to attend conferences and seminars at state, national and international levels. The management of Gokhale Education

Society encourages research endeavors of faculty, through its Research Cell. It publishes in-house tri-monthly research journal, Swayamprakash to support research writing of new teachers. In addition, students are guided by college faculty to participate in University level Research Competition (Avishkar). The college deliberately involves students in the organisation of seminars/conferences to expose them to new trends in subjects. Students undertake research-based projects at UG/ PG Level. Research activities are mentored by ARC by motivating faculty and students. Most of these research activities suffered greatly due to pandemic, however the college continues to strive for restoring them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://hptrykcollege.com/list-of-research-guide/">https://hptrykcollege.com/list-of-research-guide/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

53

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College patronizes extension activities, whereby students and faculty contribute meaningfully for community at large. Annual

camp of NSS is organised in rural locality, where cleaning, construction works and awareness campaigns are conducted. Expert lectures are organised for the villagers during such camps. Girl-students interact with village women and help them to understand health and hygiene issues. Blood donation camp is organised at least once a year in collaboration with govt. hospital. This activity continued even during the Covid period and was much appreciated. Tree plantation, pollution awareness, climate change, financial literacy, political awareness are other activities to imbibe social awareness among students. Vidyarthini Manch primarily plans activities in areas like gender equality, self-defense, legal awareness, career for girls, health, stress management for girls. Expert lectures, workshops and demonstrations are organised with the help of doctors, lawyers, dieticians. Industrial visits, field trips are organised to make students aware about real life situations. Counselling of students is conducted in informal ways at the dept. level to tackle the psychological issues. Extension and co-curricular activities are mentored by Student Development Officer. Present year hardly offered any chance to organise such activities due to Covid-19, however college tried to use the opportunity whenever offered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### **3.4.3 - Number of extension and outreach programs conducted by the institution through**

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

08

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

660

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

25



File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has spread over approx. 20 acres at the center of Nasik city and having six different buildings. College has three gates and different parking lots for girls, boys and staff. They are monitored by CCTV. Security guards are installed throughout the campus for 24 hours. Main College building has administrative block, cabins of officials, examination office and common staff room. College has got 41 classrooms, 4 seminar halls with ICT facilities, science labs, computer labs, one language lab, central instrumentation facility, a reading room, common staff room, separate toilet blocks for boys, girls and staff. All laboratories are equipped with fire extinguishers, which are annually re-charged and maintained. College has Central library having 2.5

lakhs books along with number of departmental libraries. Library Manager software is used at library and majority work is automated. Separate section for periodicals, references books and competitive examination books is maintained. Video Centre of college is equipped with latest gadgets for AV recording. Internet connection having 250 MBPS is made available in each dept., administrative office and labs. Ramps for physically challenged are built at the entrance of buildings. Xerox Centre, Drinking Water coolers, power generator are available. The college also provides canteen facility for students and staff on the campus at reasonable rates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has following facilities for sports

- Central playground of 5 acres-covered with lawn
- 400 meter athlete track 15 x 28 mt.
- basketball court
- cricket pitch
- equipments for football, volleyball, badminton, cricket
- Gymkhana- 25 x 15 ft with 12 station
- Porch- 25 x 8 ft
- Practice Room- 27 x 15 ft
- Store- 15 x 14 ft
- Stage- 35 x 20 ft- used for daily workout, suryanamaskar and static games.

Facilities for cultural events

- Shrmachintan Garden -10,700sq.ft approx., maintained under the "Earn and learn" scheme, used for litfests, street plays
- Smart Katta- open stage of 334 sq. ft, used for debate, one-act plays and singing
- Library Reading Hall- capacity 200
- 3 seminar halls- capacity 100 each
- Open Spaces - 1) 132 x 38 ft in front of Central Library 2) 73 x 13 ft in front of badminton hall- used for exhibitions,

funfair and cultural festival like Spandan

- NSS dept- 200 sq. ft
- Separate cabin for SDO
- Well-equipped sound system
- Recording studio

Whenever required, college shares common infrastructure of Gokhale Education Society. The common Badminton Hall measuring 7839 sq. feet. is available to college for conducting sports events. T. A. Kulkarni Hall with 200 capacity is used for cultural events.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.857

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Manager 2.0, an integrated Library Management Software has been installed in library for doing all house-keeping Library functions since 2004. The software was developed and marketed by Pollengrain Software, Pune. This LMS software is capable of handling large records. It has password control, allocation of read-only access along with cost-effectiveness and user-friendly, The LMS supports the following library activities:

- Acquisitions
- Cataloguing
- Circulation of books
- OPAC

It integrates bar-code system that can be printed by using book accession number. It generates numerous reports; Accession register, Publication Subject, Shelf-list report, Title wise, Author wise, Accession number wise, Subject wise and category wise, It can be used for charging and discharging of books, renewal of books, overdue books and calculation of fine. Daily issue and return statistics can also be generated. Library statistics includes total number of members, books in circulation to the teaching faculty and the students is available. OPAC facility enables searching catalogue using Basic and Advanced Search Facility. Duplicate checking of books is done easily. LMS also offers Dead Stock verification facility. Inventory includes total books available in the library, missing issues etc. Special data protection features that is saving the data up-to last record entered in case of power failure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/site/geshptrykcol/legelibrarynashik">https://sites.google.com/site/geshptrykcol/legelibrarynashik</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>2.813</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>47</b>	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facility is extended to all the Arts, Science, Research departments and the administrative section. There are 20 computer labs in the college with 253 computers. All the departments are equipped with internet enabled computer facilities, LCD projectors (17). Staff common room, library, administrative office, Geography, Psychology, Physics, English, Zoology, Hindi, Computer Science, Gymkhana and Post graduate Department of Chemistry is enabled with Wi-Fi. Up-gradation of ICT is carried out from time to time. Annual Maintenance Contract (AMC) for the upkeep of hardware and software is in place and the problems, if any, are addressed immediately. The college subscribes to the Quick Heal Academic package so that all the machines are protected by installing the anti-virus software. As and when required the outdated hardware is replaced with the updated machines and the software is updated on regular basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

256

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

44.781

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms Maintenance is done regularly by support staff. Laboratory equipment and instruments maintenance, glassware cleaning are done by the laboratory assistants. Maintenance of sophisticated instruments is done by their respective manufacturers/agencies whenever the need arises. Fire extinguishers are annually re-charged. Hazardous chemicals are safely handled by teachers or trained laboratory assistant only. Computer Labs are regularly cleaned using vacuum cleaners. Software installation and updating of operating systems is done by the teachers and laboratory assistants. Major hardware repairing of the machines is outsourced. Play-ground, garden and gymnasium are maintained by support staff and students from "Earn and Learn" scheme. The Library cleaning is done by the library attendants. AMC for pest control is in place. Binding of books and journals is done annually and cloth binding is outsourced. Minor repairs are done by the library staff. Maintenance of photocopy machines is



done by professionals. Disposal of old books, magazines, newspapers and other material is done periodically. Optimum utilization of infrastructural facilities on all days, including Sundays is practiced. The building is made available for conducting competitive exams by GOs and NGOs. The Need based maintenance of building and furniture is taken up regularly by establishment department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://hptrykcollege.com/maintenance-procedures-and-policies/">https://hptrykcollege.com/maintenance-procedures-and-policies/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1083

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://drive.google.com/file/d/1eNPVtG4vTYdTiaehtM7qoC85YoqQZgMB/view?usp=sharing">https://drive.google.com/file/d/1eNPVtG4vTYdTiaehtM7qoC85YoqQZgMB/view?usp=sharing</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>211</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>211</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

134

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

06

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The appointment of the Student Council is mandatory, under the Maharashtra Public Universities Act. Currently it consists of student representatives from all classes having meritorious academic record. The University Representative is elected among these nominated members. Students are given due representation in organizing activities of Sports, NSS, NCC, Earn & Learn and cultural dept. Student-volunteers are actively engaged in campaigns for socially relevant issues such as drug de-addiction, , alcoholism, blind faith etc. Students are groomed for leadership by making them in-charge for organizing various departmental activities such as debates, poster and photography competition, quizcompetition, annual day celebration, cultural days, exhibitions and extension activities. Key responsibilities such as fund gathering for social causes, program anchoring and scheduling for various events, sports activities, Vidyarthini Manch activities and volunteering work are coordinated through the student council representatives. The college magazine "Shraddha" has student representatives on the editorial board. The student council is also invited for implementation of rules and regulations for general discipline in the college, suggestions for improvement and planning of various activities of the college. In organizing excursions, field trips, nature trails etc. students play a key role in the organization and implementation of the discipline for these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Pertaining to the management's decision, the college does not have registered alumni association. However college has developed a strong network of alumni who are actively involved in various capacities with college. Many of our teachers are alumni, including principal and vice-principals. Some alumni-teachers are involved in policy making as they are a part of management. College invites alumni for guest lectures, seminars, workshops and cultural events. Individual departments are benefitted immensely by the past students' guidance and participation. Departments hold alumni meetings to gather suggestions for planning activities. College magazine publishes material from alumni. Many depts. receive support from alumni in various forms like donations, sponsorships, infrastructure updation, endowment prizes and scholarships.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Policies of governance of college and management are inclusive and comprehensive. Vision of college 'Higher Education for All' is reflected right from the admission process to providing equal opportunities of participation and learning to all types of students. College does not discriminate among staff in policy making and its execution. Mission of college states quality of 'hans kshir nyayena gruhana yaduttaman' i.e. a swan's wisdom to separate milk from water. Academic-centric management, democratic set-up and innovation have been institution's benchmark that make it unique. College looks at itself as a catalyst that bring transformation in students' lives. Transformation is achieved through, as mission states,

- 'development of students' intellectual and professional abilities' through conduct of academic, remedial, add-on and skill based programmes,
- and by 'nourishing students' cultural, social and emotional sensibilities' by organizing innovative co-curricular and extra-curricular activities,
- Also by bringing 'marginalized communities into the mainstream' by offering various opportunities and sustained assistance through govt. schemes, institutional support and ambience of equality.

Our alumni of last 98 years, who are making meaningful



contribution across diverse fields at international and national levels are true ambassadors of our mission to 'create personnel of high caliber and responsible citizens.'

File Description	Documents
Paste link for additional information	<a href="https://hptrykcollege.com/vision-and-mission/">https://hptrykcollege.com/vision-and-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Staff involvement through participative management and decentralization of processes, resulting in harmonious, efficient, and satisfying outputs. Activities are planned in consultation with Governing-Body, Senate and CDC. CDC meets minimum twice in a year to discuss matters related to college development. Teacher representatives are encouraged to participate proactively in the deliberations of the CDC. For microplanning and functioning, the Principal is assisted by the Vice- Principals, IQAC coordinator, heads and administrative staff. Decisions taken at these levels are implemented with the participation of various stake-holders. All activities are conducted through committees constituted for the purpose. Care is taken to involve all teachers in this. Academic Planning is done by college officials and conveyed to staff through a meeting. Staff is free to give suggestions for the improvement of the working of the college. Apart from this, the inputs received throughout the year from students, parents, HoDs, staff and other stake holders are considered. The examination committee works under CEO, also contributes for planning the in-house and university examinations in both the terms. The outcome of the exercise results in the academic plan for the new academic year. This way the academic plan is are flection of practicing decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College minutely planned and rigorously implemented e-content development in the wake of Covid-19. Quality e-content production was necessary as all offline academic interaction was halted. IQAC discussed its matter and all teachers of the college were instructed accordingly. Teachers also supported this activity wholeheartedly and devoted themselves for this purpose. In a very short period, teachers could produce online sessions, with the help of PPTs and other user-friendly softwares. Some teachers even attended FDPs and workshops for developing e-content. They shared their knowledge with other teachers. By using platforms like Google classrooms, Google groups and WhatsApp groups, this e-content was delivered to students. Teachers also took the care of supplementing their e-content by live interaction with students. Question Bank was also made available on college website. E-content of some teachers is endorsed by university and was uploaded on university website. Internal assessment and even the final exams for some papers were conducted online. Apart from lectures, college produced e-content useful to students while taking admissions or issues faced during lockdowns.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://hptrykcollege.com/question-bank/">https://hptrykcollege.com/question-bank/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

CDC, formed as per Section 97 of the Maharashtra Public Universities Act, 2016, takes care of comprehensive development plan at Apex level regarding academic, administrative and infrastructural growth. It also reviews self-financing courses and recommends new courses. Principal is the head of all operative processes, catering to day-today college administration. IQAC as a think tank, plays active role in establishing Quality systems for planning and execution. It provides guidelines to all departments for conducting academic and other activities. Two vice principals leads the execution part by coordinating various departments. In academic wing, Head of Department takes care of implementation of institutional planning. S/he takes care of micro planning at the

level of each department by distributing responsibilities among members of dept. Faculty members are primarily instrumental in carrying out of academic activities and evaluation. Lab assistants help in smooth functioning of daily lectures, practicals and internal assessments. Students Development Officer, who leads various college committees, looks after implementation of co and extra-curricular activities including NSS, Cultural and social outreach programmes. Administrative wing is headed by Registrar and office superintendent. Accountant, Senior and junior clerks manage office administration. Menial staff plays key role in maintaining pleasant work culture.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://hptrykcollege.com/institutional-organogram/">hptrykcollege.com/institutional-organogram/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff-

1. Seed money for teachers for research
2. Recommendations for CAS
3. EPF/CPF/DCPS scheme
4. Reimbursing medical bills for self and family
5. Fee concession for children
6. Best Teacher awards by management
7. Recommendation of teachers for external awards
8. Travel grant for participation in conferences
9. Loan facility from CreditCooperative society
10. Emergency medical help- Suman Hospital on College Road.
11. Group insurance. DeathBenevolent Fund
12. Lectures on health and stress management

#### Non-Teaching Staff-

1. Time bound promotions
2. Fund raising in case of calamity.
3. Loan facility from Credit Cooperative society
4. Emergency medical help-Suman Hospital
5. Group insurance.
6. Death Benevolent Fund.
7. EPF/CPF/DCPS schemes
8. Employment on compassionate ground in case of the death of an employee.
9. Reimbursing medical bills for self and family
10. Fee concession for children
11. Best Employee Awards by college

Apart from this, teaching staff personally or in groups supports temporary teachers and non-teaching staff during their difficult times, medical emergencies. Staff members support each other for availing loans from credit society. College administration also supports such initiatives by staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend

**conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

16

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal system for teaching and non-teaching staff is executed properly in college. Teachers are required to fill self-appraisal reports at the end of academic year. These reports are verified by the heads and then by principal. Non-teaching staff is also required to fill appraisal form and they must be authenticated by the administrative head. Feedback on teachers are obtained by students. For this purpose, college has designed an independent system, whereby feedback of teachers from arts stream are obtained teachers from science stream and vice-versa. These feedback are collected and analyzed through a well-developed system. IQAC scrutinizes API on the yearly basis and PBAS when teachers are due for CAS. At the informal level, heads of departments gathers feedback about departmental faculty and support staff from students and colleagues. The concerned teacher/staff is informed about his/her strengths and areas of improvements. The college registrar, in consultation with principal does the same in case of administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words



The institution conducts internal and external financial audits regularly. This includes i) Internal Audit by M/s Ginde Co. auditor appointed by the Management) External audit is done by The Joint Director of Higher Education, Pune region, Pune iii) External Audit by Accounts Officer, Higher Education Department, Pune Region, Pune iv) External Audit by the office of the Principal Accountant General (Audit I) of government of Maharashtra, Maharashtra v) External Audit by the respective funding agencies (like UGC/ BCUD/ DST/ SPPU).The internal audits are done regularly. Audit objections are promptly resolved. Suggestions made by the internal auditor for budget allotments are incorporated in the subsequent budget statements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.531

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### College gets funds through:

- Fees- major share is collected through granted and non-granted course fee
- Salary Grant- received as per govt. norms. Annual budget is



prepared for full time, CHB lectures and non-teaching approved staff and sent to govt. Salary of non-grant teachers and support staff is received from management.

- UGC grants- includes grants for major-minor projects, travelling, infrastructure updation, FIP
- University grants- university provides financial support for conducting workshops, lectures, seminars under Student Welfare Board
- College receives funds/assistance from stakeholders, alumni, well-wishers and patron-donors in various forms

Optimal utilization of resources is achieved through practices like:

- Planning and monitoring of received funds by IQAC and CDC
- Utilization of grants through college committees and HoDs
- Financial audits
- ISO internal and external audits
- College operates in two shifts, making maximum utilization of available infrastructure
- College premises is given for conduct of govt. exam, activities of NGOs on Sundays and during vacations
- Library and purchase committee monitors all purchases
- Dead stock registers are maintained
- Support staff maintains buildings, gardens and library

Mostly, infrastructure remained idle during Covid-19 period. However, regular maintenance and sanitization was done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in laying down the quality assurance strategies and processes even though the pandemic situation halted the regular teaching-learning process and administrative work. IQAC was responsible for carrying out following quality assurance processes

- Blending learning- IQAC, keeping in Covid-19 situation in mind, encouraged staff to create e-content for students. Even evaluation was done through online means. Resource material, question bank, live interaction with students ensured that teaching-learning process did not hamper completely, In-between lockdowns, offline lectures and practicals took place. Blending learning proved to be effective strategy for facing unimagined situation.
- Audits- IQAC continued its work to audit the work done at different levels. IQAC conducted following audits during the year
  - ISO Audit-
  - Laboratory Audit
  - Green and Water Audit
- Training Programmes- for teaching and non-teaching staff. Training Programme on 'Role of Teacher in NEP' conducted for teachers whereas 'Role of Non-teaching Staff in NAAC' was conducted for support staff. These programmes kept staff members abreast with current happenings.
- Research support- IQAC encouraged teaching staff to attend online seminars, OPs, RCs and FDPs. Teachers were informed about various MOOC including SWAYAM. Few staff members could complete their CAS with IQAC's support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Covid-19 disruption provided very little scope to introduce reforms in academics. However, college IQAC took utmost care to facilitate students by creating various online platforms. By using them, teachers positively delivered curriculum. Online lectures, demonstrations and evaluation were prime modes of academic interactions. Further, the college went on to conduct seminars, guest lectures, cultural events and competitions to honor talents for the physically locked and mentally down students. Even Certificate Courses were conducted through online mode. That

immensely helped in keeping students positively engaged. One more thing that IQAC initiated during this covid-struck year was to produce e-content for helping students. By using specialised workspace, teachers recorded lectures and shared it with students. Resource material was prepared as per the students' need. Study material was made available on college website. Question Bank was created and uploaded on website. College thus made a full use of online modes and created synergy even in the difficult times. College staff meeting and departmental meetings were held in online mode. Interaction with students in the form of meetings, induction programme were also effectively conducted. College while responding to situation introduced, not reforms but something necessary in honest and creative way.

File Description	Documents
Paste link for additional information	<a href="https://hptrykcollege.com/study-material/">https://hptrykcollege.com/study-material/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://hptrykcollege.com/igac-reports-agar/">https://hptrykcollege.com/igac-reports-agar/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

College integrates gender equity in all its policies and functionalities. Nodiscrimination is done on gender at any level. Girls play important role in all college activities. Admission policy for all courses clearly states that equal opportunity will be given to all candidates as per the guidelines of UGC and governments. College has set up Vidyarthini Manch (forum for Girl students) in order to work for safety and security of girls. Through this forum, college proactively organises lectures, workshops and counselling sessions for girls. Awareness about health and hygiene, career opportunities, stress management is created through these activities. Due to Covid situation, the regular activities of this forum hampered drastically. However, college focused on interacting with girls students during this difficult times, especially at the admission level. Many girls were counselled through telephones or direct interactions. Their financial and other document related issues were resolved. They were also made aware about different govt. schemes, scholarships and freeships. The college, as per the practice, honored girl student with Best Student award during the annual prize distribution function. Vishakha Committee is established to address grievances of girl-students. Both Vice principals are female and female staff members are actively engaged in college administration.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/10L_Gg2EM4pQ_6s5U3_u1R94seXc8Z0mr/view?usp=sharing">https://drive.google.com/file/d/10L_Gg2EM4pQ_6s5U3_u1R94seXc8Z0mr/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1p08Vd093T TvSOuEviV62h_ebI7Sm7w4j/view?usp=sharing">https://drive.google.com/file/d/1p08Vd093T TvSOuEviV62h_ebI7Sm7w4j/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management is done through dust-bin that are placed in administrative sections, departments, library and open spaces. Collected garbage is transferred to municipal vehicle on daily basis. Non-degradable waste like plastic, thermocol are separately collected and handed over to municipality vehicle. Newspapers and discarded books from library are sold to dealers on periodic basis.
- Liquid Waste consists of chemicals and water. Hazardous chemicals are pre-treated and then disposed off. Solvents are reused after distillation and in some cases the liquids are diluted before draining them. Water used on the campus, including labs is disposed through sanitation system designed as per municipality directives.
- E-wastes like computers, keyboards mouse's etc. are collected and are disposed to the scrap dealer based upon the rate contract. Major part of E-waste is desktop computers; UPSs, laptops, and stabilizers which are stored and reused after minor repairing. College endeavors to reuse and recycle E-waste.
- Hazardous chemicals and radioactive waste management: The chemicals used in chemistry lab and environmental lab are pre-treated and safely disposed in sand pits. No considerable radioactive waste is generated. Waste cycling is done through Compost plant and rain water harvesting
- Promotion of plastic free campus and use of bicycle

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available**

A. Any 4 or all of the above

**in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has adapted inclusive view in all its functionalities. Students are admitted only on the basis of merit and govt. reservation policies. Entire process is online and transparent. Students from backward classes are provided free ship and scholarships of govt. College does not prescribe harsh punishments



to students. However there is an effective system to address their grievances. Regional, Linguistic diversity is celebrated through cultural events. Tribal students in college are given opportunity to showcase their talent during cultural events. Teachers take care that their interaction in or outside class does not hurt sentiments of students. College does not bare and promote any caste or religion through it's or management's name. All facilities on campus are open for all students. Security guards on campus are instructed to treat students with respect. College does not indulge itself in propaganda of any political party. Management of college is also non-political body, consisting of teachers only. College does not celebrate any festival officially on campus. Important national days are only celebrated. College Staff belongs to various castes and religion but college ensures harmonious relations among them by involving all in daily procedures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College is established by Prin. T. A. Kulkarni, a disciple of Namdar Gopal Krishna Gokhale, after whom our society is named i.e. Gokhale Education Society (GES). Present management of Society includes disciples of Vinoba Bhave and Prin. T. A. Kulkarni. College continues to adhere this illustrious tradition by celebrating ConstitutionDay, Republic day, Independence Day, Maharashtra Day. Students and staff are actively involved in voter awareness and registration programme. NSS organises activities supporting national integration, citizen's responsibilities. Courses like 'Introduction to Constitution' for all PG courses and "Democracy, Governance and Election' for BA students are effectively conducted by political science dept. Constitutional values like equality, justice and liberty are practiced in conduct of all activities. Mementoes presented during college functions featured Preamble of Constitution and Namdar Gokhale's idol. Well-known personalities visit campus during annual functions and guide the students regarding values, ethics and patriotism. Library reading hall, principal cabins and

classrooms are decorated with pictures and quotes of national leaders. Library reading hall has life size statue of Dr. B. R. Ambedkar. Namdar Gokhale's statue is installed on common campus. College NCC unit organises various activities to instill spirit of nationalism during annual camp. In spite of Covid, above activities took place.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1XY2R8dX9WiLm2-nfseJ_m8iCQ_9sw69a/view?usp=sharing">https://drive.google.com/file/d/1XY2R8dX9WiLm2-nfseJ_m8iCQ_9sw69a/view?usp=sharing</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**College celebrates all major commemorative days including Maharashtra Day. International Yoga Day, Swachh Bharat Abhiyan**

Day, National Youth Day, Ambedkar Jayanti, Sadbhavana Diwas, Savitribai Phule Birthday, Women's Day, Society's Foundation Day are celebrated with lot of enthusiasm. Voters Day is celebrated on 25th January. Awareness about duties and rights of students as a loyal citizen is created. Blood donation camps are organised to celebrated important days. Along with this, Science Day, Marathi Day, English Day, Sanskrit Day, Hindi Day are celebrated at the Dept. levels wherein various lectures, skits, songs and performances are staged. NSS volunteers put up Street Plays during their camp. . Due to Covid situation, most of these events could not be organised on campus. However efforts were made to reach out to students in different ways.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) 'Popularizing Science to Develop Scientific Temper' having the objective to generate interest in science, discuss cutting edge development, inculcate curiosity in young minds, and propagate scientific literacy. Context is the need to perform scientific experiments as hands-on-activity, using easy to understand methodology. Practice includes workshop on solar lamp making in tribal areas, school teachers orientation program, Science Day celebrations on college campus with activities like A skit, 'Life Story of Albert Einstein', Botanical arts, model /poster presentation, flower arrangement and tour to Nehru Science Center. Eleven guest lectures organised. 785 college students and 79 students from outside participated. Covid-19 situation was biggest hurdle. to overcome that ICT and other media were used.

2) Use of ICT for effective teaching-learning interaction aims at keeping academic process on track during Covid-19 as all offline academic interaction was halted. With IQAC's initiative, teachers produced online sessions, attended FDPs and workshops, conducted

internal-external assessments, organised seminars, guest lectures, cultural events and competitions. E-content of some teachers is endorsed by university and was uploaded on university website. College hosted resources on website. Teachers developed Youtube channels, blogs and site. Technological infrastructure and students' problems of internet were vital issues. Recorded lecturers, online examinations helped.

File Description	Documents
Best practices in the Institutional website	<a href="https://hptrykcollege.com/best-practices/">https://hptrykcollege.com/best-practices/</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1CSpBITJs0QJZa87YZ2qj3Q1arMlNvHxX/view?usp=sharing">https://drive.google.com/file/d/1CSpBITJs0QJZa87YZ2qj3Q1arMlNvHxX/view?usp=sharing</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At the threshold of celebrating a centenary, college continues a tradition of 'Quest for Best' in all spheres- academic, research, co-curricular and cultural for achieving holistic development of students. College emphasizes on developing intellectual, professional and leadership skills along with strengthening the emotional quotient of the students. Professional attitude, communication skills and English language development are emphasised considering current market requirements and employment opportunities. In order to promote scientific temper and research acumen, the students are encouraged to participate in seminars, competitions. A tutor-ward system at PG level offers academic and personal counseling to the students. Seminars, conferences, workshops, guest lectures by eminent scholars is a regular feature of the curricular activities of the college leading to advanced learning opportunities to the students. Elocution competitions, debates, dramatics, film-shows, video talks, documentary screening, literary association make learning interesting and participative. Use of PPT and other ICT based methods in teaching offer real life experiences in classroom. Research oriented activities keep students abreast about industry expectations. Excellence achieved by students in academics, sports, cultural and research activities is real testimony of college's distinctiveness. Placement counseling and campus interviews are conducted for supporting students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

College, moving towards centenary in 2024, would focus on starting research centers, especially in Arts faculty. This would be a value addition for current students and alumni. Framing Career Advancement and Skill based Courses under CBCS. The focus of such courses would be to imbibe professional skills and attitude formation. The college aims to organize outreach activities that would create awareness about gender equality and empowerment of girls. Conducting awareness among staff and students about NEP-2020 through expert lectures, workshops and seminars will be a key focus of the college for next couple of years. Staff training activities in alignment with Staff Training Academy of Gokhale Education Society with focus on strengthening quality systems will be organized on periodic level. Activities involving alumni including expert lectures, career counseling, professional competency building will be organized. Counselling Center for girls will be established. Apart from this. College will continue to organize different co-curricular and extra-curricular activities. As a part of initial stage of Centenary Celebration, college proposes to conduct workshops on entrepreneurship development, research methodology and language and media skills. The planning to bring out publication focusing on the institution's contribution in academic and social arena is already in process.